

CIA/PID(NPTC) MINUTES

7 Dec 1962

PRESENT:



SEC	✓			25X1
PO	✓			
SEC	✓			25X1

Move

_____ said the exact beginning date of the move probably will be announced today. It is rumored that the operation will commence on either December 26th or January 2, 1963.

_____ as moving coordinator, will handle all details of the move. _____ encouraged all branch chiefs to give _____ their full cooperation.

_____ asked the chiefs to make sure they have no briefing boards, etc., behind the curtains in the G/MB area. Some material that was cleaned out from there has gradually found its way back. The Staff now is too busy to clean this material out again, and PID certainly cannot move with hundreds of unclaimed boards remaining behind the curtains. _____ said the branch chiefs have identified and marked most of the boards; _____ had distributed about 75% of them before he left for school.

_____ said that boards being retained must be wrapped. Between now and 26 December, we have to be clear of all unnecessary material. He noted that there are many boxes of material stacked around the area. The branch chiefs are to determine whether these boxes are to be kept any longer.

_____ said the packing is up to each branch's supervisor. He himself will answer any questions regarding this problem.

_____ suggested _____ meet with each branch to brief them collectively on the details of packing. _____ said the supervisors are supposed to brief their own branches, as this is more convenient.

_____ asked each chief to give guidance to his branch's moving supervisor about where to put material so operation may resume as quickly as possible in the new building.

Recruitment

Four of PID's applicants were approved for hiring at today's meeting: _____ Branch chiefs are to make sure no discrepancies exist between recommendation for hiring memos and

SECRET

actual facts in applicant's folder. [] carefully looks at each folder, each interview report, even the academic record of the applicant. It is very important that personnel folders be reviewed and returned to Admin within five days of their receipt in PID. Main Personnel is clamping down on violators of this rule.

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Official total on board is [] people in the Center, including seven military assigned to Agency slots.

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[] reported briefly on our recruitment status:

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1962 T. O. allows []

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On 6 December 1962, PID had [] aboard.

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There are [] in process; proposed FY 1963 allows []

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	Present	Allowed	Actual	In process
ABCB				
GMB				
IB				
MEB				

25X1

Last February, we gave a tentative estimate for FY 1963 of [] people. This February, we shall give an estimate for FY 1964.

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[] will EOD, Monday, 10 December 1962.

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Interviews Pending

[] 11 December

25X1

18 December

19 December

"

26 December

"

27 December

7 January

At the NPIC staff meeting, 7 December, [] placed strong emphasis on the Center's recruitment program continuing at full speed. An Agency-wide personnel cut is expected, which will affect [] The cut will affect especially those areas where the most unfilled slots for FY 1963 exist. [] asked that the divisions continue active recruitment, so NPIC will not suffer from the cut.

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General

[] asked about the material given to [] to keep in the 5th floor vault. Branch chiefs are to check and see if their branches have any material still down there.

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[] reminded everyone that all articles, material, etc., loaned by PID personnel must be recalled before the move.

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[] said the North Korean mission will be back here Sunday or Monday. Immediate reporting will be done here. Regarding KH take, [] said it had been lost. Cuba missions are continuing at rate of one or two a day. Six teams are working. There was an Indian/Chinese border mission flown [] No report has been seen yet.

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STAT

[] asked where the hours spent in moving should show up on the time sheets. [] asked [] to get a C project number for the move.

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Tickets for the Christmas Party are on sale. December 12th will be the last day for reservations.

[] said there will be a food donation box for the needy in the lobby. Any canned goods, etc., will be appreciated.

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No further work has been received on the idea of an open house in the new building for relatives.

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In answer to [] question, [] said no further work has been received on the new Operations Center, Langley. He said a committee, SWACG (Sino-Soviet Weapons Analysis Coordinating Group), has been set up to study the problem.

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[] said labels with room numbers will be placed on the sides of boxes going to [] Analysts can mark on outside of boxes to facilitate their orderly recovery of material.

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[] cancelled his application for employment, late Friday, December 7th.

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